

**Memorandum of
Grappling Federation of India**

Registration Number: 00862

Registered Office: Raj House Laxmi Nagar, Meham Rd. Gohana-131301, Sonipat, Haryana

The aims and objects of the Federation shall purer for Promotion of games mainly Grappling. It is affiliated with UNITED WORLD WRESTLING-UWW & INTERNATIONL GRAPPLING FEDERATION.

Its aims are also in the Field of Charitable Purposes i.e. to serve the people by providing sports educational and upliftment of proof & needy sports person of Society and the advancement of any other objects of general public utility.

1. To Promote the Grappling Games in the Youth of Society and motivate them towards it
2. To maintain general control of the Grappling games in India particularly with reference to the rules regulations.
3. To seek such affiliation which may be instrumental in the development of Grappling game.
4. To encourage the promotion of the All India organizations for development of the game and affiliation to the Federations.
5. To co-ordinate Indian activities in respect of the Grappling game in all ways, including conducting inter-state tournaments for Senior, junior and Sub junior both for boys and girls, men and women.
6. To ensure the partition in National/International contents.
7. To hold such State/National Championship as approved by the International/World Grappling Federation.
8. To promote, Control and if necessary, licensed visits of India.
9. To take such steps, which may be conductive in general, to be fulfilment of the objects of the Federation.
10. To organize National Championship in the all over India every year for both male and female for senior, junior and sub junior State, National Tournaments and Interstate Championships.
11. To organize Championship for charitable Purpose.
12. To maintain library to communicate the material of the Game to the State wise Clubs.
13. To Conduct Coaching Camps for State/ National teams.
14. To Conduct Coaching test for State/National team.
15. To publish Literature on the Game of Grappling.
16. To Organize State/National Seminars.
17. The income and property of the Federation Shall be utilized for the smooth running of the services mentioned in the Memorandum of federation and so portion of it shall be paid or transferred directly, indirectly by way of dividend, bonus or otherwise by way of profit t to the members of the Federation.
18. No member of the Governing body of the Federation shall be appointed to may salaried of the Federation or any of member of the Federation paid by fees that no remuneration shall be given by the Federation to the member of the such Governing Body Except repayment of out of Pocket expenses and interest on money land or rent for the premise demises to the Federation.
19. The Federation by its Constitution is required to apply its profit if any or other income in promoting its objects.
20. If upon the winding up or dissolution of the Federation there remains after satisfaction of all its debits and liabilities.

21. Any property whatsoever shall not be paid to or distributed among the members of the Federation but shall be given or transferred to some other institution having objects similar to those of the Federation to be determined by the members of the Federation before the time of dissolution.
22. To conduct various cultural, academic, and sports programmes for the development of youth in rural areas as well as in urban areas.
23. To accept the donation/grant from the Government/semi-Government for the promotion of games.
24. To work for the promotion of sports and health care activities.
25. To raise or acquire funds or property from Central Government, State Government, Non-Government agencies, charitable trusts by way of donations or grants or contribution or by taking loan from public and private financial institutions. The funds, properties, assets and all other resources, present and future, of the Federation shall be utilized for any or all the purposes or objects of the Federation as stated above and also for all other similar activities in furtherance of ideals of truth and non-violence.
26. To avail loans from the financial institutions/bank to construct the building of the Federation.
27. To work for the cause of enforcement of prohibition and initiate people's movement against smoking, alcoholism and drug abuse.
28. To receive donations in cash or immovable property from the public local body as well as abroad too.

Conditions

1. The income and the property of the Federation shall be applied solely towards the promotion of the objectives of the societies as set forth in Memorandum of Federation and no portion thereof shall be paid or transferred directly to the members of the Federation.
2. No member of the Governing Body of the Federation shall be appointed to any salaried office of the Federation, no remuneration shall be given by the Federation to any member of such Governing body except repayment of out of pocket expenses and interest on money lent or rent for premises/demises of the Federation.
3. The Federation by its constitution is required to apply its profit, if any, or other income in promoting its objectives.
4. If upon the winding up or dissolution of the Federation there remains after satisfaction of all its debts and liabilities and property whatsoever, the same shall not be paid to or distributed among the members of the Federation having similar aims and objectives of the Federation to be determined by the members of the Federation at or before the time of dissolution.
5. Federation will invest its money and funds according to Section 11(5) of the income tax Act 1961.

Rules & Regulations of **Grappling Federation of India**

Membership:

- 1.) 1) The Federation shall have a maximum of 35 member including the founder member/original subscriber.

- 2.) 2) Eligibility:- In order to be admitted as a member of the Federation, a person:
 - i. Must be 21 years of age on the date of admission.
 - ii Should subscribe to the aims and objectives of the Federation.
 - iii Must have deposited the admission fee and annual subscription fee must not be in arrears of payment of such fee as on the date of annual general meeting for continuing as a member.
 - iv Must not be an insolvent and of unsound mind; and
 - v Must not have been convicted of an offence involving moral turpitude involving imprisonment of one year or more

3) Kinds/Types/Categories of Members:- The Federation shall consist of four different categories of members as under:

i. Founder Members:

ii. There is no any provision of Founder Membership in the Federation.

iii. Life members: A person may be admitted as a life member on payment of prescribed fees and such person shall continue to be the member of the Federation for his life. The total number of life members shall not exceed 15. Presently there are 04 old Life Members in the Federation namely Sh. Shiv Kumar Panchal, Sh. Sushil Kumar, Sh. Surinder Arora, Sh. Ram Singh Saini and the 04 members who have deposited the requisite life membership fee Rs.2100/- vide cheque/ Draft in the account of Federation and got life membership with the consent of Governing Body namely Sh. Sheel Madhur, Sh. Virender, Smt. Reenu Devi and Sh. Anil Kumar.

iv. Ordinary member: The Federation shall have a total 15 ordinary member who shall continue to enjoy their membership only so long as they are not in arrears of payment of their annual subscription fee. An ordinary member may be admitted as tenure member, say for a period of two to five year(s), as the case may be, and he will cease to be a member of the Federation on completion of his tenure, unless it is renewed by the Governing Body for another tenure. Presently there are 04 old Ordinary Members in the Federation and 09 new persons, who have deposited the prescribed ordinary membership fee Rs. 1100/- vide Cheque/Draft in the account of Federation and got Ordinary Membership of the Federation.

v. Honorary Member:- the Governing Body may admit individuals of distinguished talent and merit or whose Federation is deemed to be beneficial to the Federation or who has rendered services of outstanding merit to the Federation or who is distinguished citizen of India or may other country as Honorary Member of the Federation, after obtaining consent of the individual, without payment of any membership of subscription fees. The number of such honorary members shall be entitled to attend the meeting and contribute to deliberations but shall have no right to vote.

4) Membership Fees & Annual Subscription:

i). The rates for membership of the Federation and the annual subscription shall be as under:-

AS may be decided by the Federation in its By-laws:			
S. No.	Type of member	Admission Fee	Annual Subscription
1.	Life Member	Rs.2100/-	Nil
2.	Ordinary Member	Rs.1100/-	Rs.500/-
3.	Honorary Member	Nil	Nil

ii. The payment of annual subscription of a member shall become due as on the 1st of April every year, which may be paid latest by the 30th of June of such year. The membership of defaulting member shall be deemed to be under suspension after the due date (30thJune) and such member shall no be entitled to cast his vote during the election of the Federation held after 1st July of the said year.

iii. The suspension of the membership on account of default in payment of the annual subscription may be revoked after he has cleared the default with along with 18% interest on the amount payable. However he shall not be eligible to cast his vote in any election held during the remaining of the financial year.

5) Admission procedure (for members other than subscriber):-

i. The admission of a person as a member of the Federation shall be decided by its Governing body time to time.

ii. An individual willing to be a member of the Federation has to submit an application in prescribed form, and along with supporting documents to the Secretary duly filled in and signed and recommended by an regular member of the Federation.

iii. The secretary shall examine the application and place the same before the Governing Body for a decision.

iv. The Governing Body may accept or reject the application and the decision of the Governing Body in this regard shall be final. It shall not be bound to assign any reason for its decision.

v. The approval of the Governing Body shall be intimated to the member, his name shall be entered in the register of members, to be maintained in such manner & form as prescribed under the Haryana Societies Registration and Regulation Rules, 2012 and he/she will be issued an Identity Card of the Federation.

6) Identity card for every members:- Every person admitted as a member will be issued an identity card containing his/her photograph, brief particulars and membership category, duly signed by the individual member and General Secretary of the Federation.

7) Rights and Obligations of Members:-

i. All the members of the Federation shall be the rules and regulations of the Federation as contained in its byelaws and amended from time to time.

ii. Every member, except an Honorary member, shall have a right to cast his vote at the elections of the Federation provided such member is not a defaulter in payment of any due of the Federation and annual subscription for a period of three beyond the due date.

iii. Every member of the Federation shall the right to inspect the book of the accounts, book containing the minute of proceeding of the General Meeting, Meeting of the Governing Body and register of Members of the Federation on any working day by giving a notice of seven days.

iv. Every Member shall inform the Federation about any change in his address which shall duly recorded in the register of members of the Federation and upon which the Federation shall issue a fresh identity card to such member.

8) Cessation of Membership:

i. Attracts the provisions contained in section 22 of the Act.

ii. Upon his/her acting contrary to the aims and objectives of the Federation.

iii. Upon such member being found guilty of financial misappropriation of the funds of the Federation.

iv. Upon indictment a direction removal by the District Registrar/Registrar/Registrar General of Societies.

v. An Honorary member shall cease to be a member of the Federation, if the Governing Body, decide so by passing a resolution in this behalf.

5) General body:

i. Every person admitted as a member shall be a member of the general body of the Federation and shall be entitled to cast his vote for the election of the Governing body of the Federation unless he is in the arrears of payment of any dues of the Federation, including the annual subscription.

ii. Every member shall cast his vote in person and no proxy voting shall be allowed.

6) Meeting of the General Body:

i. A meeting of the General body of the Federation will be held as and when required however, at least one meeting of the General Body of the Federation, called as the Annual General Meeting (AGM) will be held in one year, within six months of the close of the financial year for consideration and adoption of the duly audited annual accounts of the Federation in addition to transaction of any other audited annual accounts of the Federation in addition to transaction of any other business of the Federation as may be required.

ii. The Governing Body of the Federation may convene as an extra-ordinary meeting of the General body of the Federation at any time after giving due notice as prescribed hereunder, either of its own or within 45 days of receipt of a written requisition along with reason for convening such meeting from at least 1/10th of the members of the General Body.

iii. For any meeting of the General Body, a clear notice of at least 14 days along with a copy of the agenda of the business to be transacted date and venue of the meeting will be given to the member of the General body A copy of such notice will also be endorsed to the District Registrar.

iv. A meeting of the General Body may also be convened at a short notice, if agreed to, by a majority (at least above 50% of the total members of the members of the General Body).

v. Quorum for the meeting of the General Body will be 40% of the total members entitled to vote and present in person, subject a minimum of four members. In case of a meeting adjourned for want of quorum, the quorum for the adjourned meeting shall not be less than 10% of the total members, subject to a minimum of three. The General Body shall be competent to transact all business in such adjourned meeting except the consideration of any Special Resolution can be passed in such adjourned meeting only if at least 25% of the total members of the Federation are present.

vi. The proceeding of all meeting of the General body will be Recorded in the minutes-back (bound or in loose leaves) maintained separately for the purpose by the Secretary and any such minutes will be signed by the Chairman of the meeting and the Secretary of the Federation.

1 Power, function & Duties of the General Body:

i. To guide the Federation in determining and fulfilling its aims and Objectives.

ii. To describe policy matters such as change of name of the Federation, amendment in the Memorandum of Federation and the By-Laws of the Federation, approval of annual accounts of the Federation etc and such other acts as may be required under the Haryana Registration and Regulation of the Societies Act and Rules, 2012.

iii. To elect the members of the Governing Body.

iv. To remove any member from the Governing Body and according approval to the continuation of a person appointed as a member of the Governing Body against a casual Vacancy.

4) Governing Body:

1) Composition: The Governing Body of the Federation shall consist of a total of 05 office-bearers and 06 Members as under:-

- a. President
- b. Vice President
- c. General Secretary/Secretary
- d. Joint Secretary
- e. Treasurer
- f. Six Executive Members

2) Election of the Governing Body:

i. The term of the Governing Body shall be three years from the date of approval of its election by the District Registrar.

ii. The Governing Body will declare the schedule of elections and appoint the Returning Officer for conduct of election and also notify/display a list of members of General body entitled to vote at least 45 days prior to the holding of the General Meeting for conduct of elections of Governing Body to all the members conveying the date, time & the manner. The information w.r.t holding of Election for Governing body shall also be sent to the District Registrar to appoint an observer, if he is so desired.

ii. Any objections qua the list of members of the Federation entitled to vote shall be decided by the Returning Officer in consultation with the office-bearers of the Federation. However, the decision of Returning Officer shall be final in the event of any difference of opinion. The Returning Officer shall, thereafter, invite nominations to be filled within the period prescribed in the schedule of elections, scrutiny a withdrawal of nominations, if any, for election of the office-bearers and the Executives members of the Governing body.

iv. The Returning Officer will display a list of the contesting members on the notice board of the Federation. The Returning Officer will conduct the election on the notified date. The member eligible to vote will be allowed to cast their vote in person, and whenever disputed, on production of the identity card issued by the Federation.

v. After closing hours on the date of the poll, the Returning Officer will declare the results and constitute the Governing Body of the Federation. A list of the elected office-bearers and the Executive Members of the Governing Body, duly signed by the Returning Officer, will be filed with the District Registrar within 30 days who shall accord his approval of the same upon satisfaction.

3) Filling of any casual Vacancy on the Governing Body:-

Any vacancy arising on account of resignation or death of any member of the Governing Body or for any reason, may be filled-up by the Governing Body, if Required, from amongst the members of the General Body on an ad hoc basis till the holding of the next annual General Meeting of the Federation. Such ad hoc member of the Governing Body shall cease to be a member of the Governing Body on the date of the next Annual Meeting by a majority vote for the balance term of the Governing Body.

4) Meeting of the Governing Body:

i. The meeting of the Governing Body will be held as when required. However, if the Governing Body shall meet at least once in every quarter and there will be a minimum of four meetings of the Governing Body in a financial year.

ii. A clear notice of three days of every such meeting will be given by the Secretary to the Governing Body to the office bearers and members before the date appointed for the meeting. However, the Governing Body may meet at the shorter notice wherever required, with the consent of a least fifty percent of its members.

iii. The quorum of the meetings of the Governing Body shall be at least 40% of the total members of the Governing Body, subject to a minimum of 5 members. In case quorum is not present, the meeting shall be adjourned to another date for which a proper notice shall be issued. The members present in an adjourned meeting to a minimum of three members, shall form the quorum for the adjourned meeting.

iii. The proceedings of every meeting of the Governing Body will be recorded in the proceedings book separately maintained for this purpose. Such minutes shall be signed by the Chairman of the Meeting and the Secretary of the Federation. In case the Chairman of the meeting or the Secretary of the Federation are not available to sign the minutes, these will be signed by any two members present in the meeting as may be authorized by the Governing Body.

v. The minutes of every meeting of the Governing Body will be placed for confirmation in the succeeding meeting of the Governing Body.

5) Powers, Functions and Duties of the Governing Body:

i. The Governing Body will be responsible for achieving the aims & objectives of the Federation and shall work in the best interest of the Federation, for which it shall be empowered to deploy the funds & assets of the Federation for the state objectives.

ii. The Governing Body will be competent to raise funds and purchase property, movable and immovable. On free-hold or lease basis in its name, as decided by it.

iii. The Governing Body shall have full charge of all immovable properties and movable assets belong to or vested in the Federation and these will be managed in such a manner as it considers appropriate subject to the overall control and directions of the Governing Body of the Federation.

iv. The Governing Body shall be competent to invest the funds in the manner it considers appropriate in the best interest of the Federation and it shall be competent to borrow or mortgage or hypothecate the properties on behalf of the Federation in the manner decided.

v. To constitute various standing or adhoc committees for looking after such functions as May assigned from time to time.

vi. To create provision for engagement of regular or part-time employed of the Federation to look after the secretarial, accounting and other function in a seamless manner.

vii. To outsource certain functions i.e. cleaning, security and similar other maintenance activities of the premises of Federation.

6) Powers, Functions & Duties of individual members of the governing body:

I. President:

a. President over all meeting of the General Body and Governing Body and regulate the proceeding of such meetings.

b. To do all such acts, deeds and things as may be authorized by the General Body and/or the Governing Body from time to time.

c. To allow or disallow discussion on any matter which is not included in the agenda.

d. To ensure strict compliance of the provisions of the Haryana Registration and Regulation of Societies Act, 2012 and the rules made there under.

e. To supervise and guide the overall activities/achievements of aims & objectives of the Federation.

II. Vice President:

a. To assist the President in carrying out his duties.

b. In absence of the President to act on his behalf and perform all duties and exercise all the power of the President.

c. To do all such acts, deeds and things, as may be authorized by the Governing Body.

III. General Secretary/Secretary:

a. To conduct, organize supervise and manage all the affairs of the Federation and do all such acts and perform all such duties for the workings of the Federation as may be assigned by the President/Governing body.

b. To receive, scrutinize and place applications for membership of the Federation before the Governing Body and to enter the name of the members, if approved, in the register of the members under his initials and to intimate the members about the same and issue identity cards to the members so admitted.

c. To convene meetings of the General Body/Governing Body with the consent of the president and serve proper notices as prescribed under these byelaws.

d. To attend all the meetings of the General Body and Governing Body and assist the President in conducting the meetings and record proceeding of all the meetings.

e. To prepare annual report of the Federation and place it before the Governing Body along with audited annual accounts of the Federation, for approval to place the same before the General Body in the annual General meeting.

f. To keep and preserve the records of the Federation Governing body.

g. To help and assist the President in looking after the complete affairs of the Federation and in attaining aims & objectives of the Federation.

h. To ensure timely filing of all statutory return/ documents in the office of the District Registrar and such other authorities as may be prescribed under the Haryana Registration and Regulation of the Societies Act, 2012 and the rule make there under.

i. To be in the custodian for the safe custody of common seal of the Federation and affix the same, wherever required, as per the authorization of the Governing Body.

j. To conduct correspondence on behalf of the Federation/Governing Body and to sign letter and papers on its behalf and to ensure that all statutory registers and records are properly kept and maintained.

k. To prepare before announcing of the date of election and the Annual General Meeting the lists of all the members eligible to vote, duly updated and to place it before the Governing body.

l. Act as the overall in-charge of the administration and execution of all the program of the Federation/including financial affairs on behalf of the Governing Body including creation of posts, fixation of salaries/remuneration/ allowances etc. Make appointments/engagement of staff make purchases and do all other such things as may

be necessary in the furtherance of the aims & objectives of the Federation in according with the delegation by the governing body from time to time and where no such delegation is specifically made, in consultation with the President of the Federation.

iv) Joint Secretary:

a. To assist the General Secretary/Secretary of the Federation in carrying out his function and duties.

b. To discharge function and duties of General Secretary/Secretary of the Federation in his absence to the extent authorized by the Governing Body.

c. To look after such function and duties and exercise such power as may be assigned and delegation by the Governing Body of the Federation from time to time.

iv. Treasure:

a) To keep accounts of all financial transaction of the Federation and of all the sums of money received and spent by the Federation and maintain records of receipts and expenses relating to such matters and of assets, credits and liabilities.

b) To get the accounts of the Federation audited by the chartered accountant appointed by the Governing Body at the close of financial year, every year.

c. To submit to the Governing Body through General Secretary/Secretary, the audited annual of the Federation, at least one month prior to the date of annual General Meeting.

d. To act as overall custodian of all books of the accounts of the Federation, financial statements, receipt books, expense vouchers, bank pass book & cheque books, cash etc.

7.) Cessation of Members of the Governing Body:

As office-bearers/executive member of the governing body shall cease to be in an office or executive member:

a) Upon submission & acceptance of his resignation.

b) If he ceases to be a member in accordance with sub-clause (8) of clause 4 of these byelaws.

c) If he is removed by resolution passed in meeting of the General Body.

8.) Exclusion from the Employment of a Federation:

a) No member of the Federation shall in full-time or part time Employment of the Federation.

b) No dependent or family member or close relatives of the office-bearer and members of the Governing Body shall be engaged as an employee of the Federation during its term.

c) Every office bearer and member of the Governing Body shall make a declaration in case any person in the employment of the Federation is his close relatives.

9) Amendments is the Memorandum of Federation, Bye-laws of the Federation etc.

Any amendment in the Memorandum of Federation and By-laws, or change of Name, amalgamation or division of the Federation will be done only with approval of the General Body by way of a special resolution. The intimation of any such amendment or change, along with attested copy of the requisite document, shall be filled in the office of the District Registrar by the General Secretary/Secretary within such time as may be prescribed under the Haryana registration and Regulation of the societies Act 2012 and the rules made there under.

10) Management of Assets and Funds of the Federation:

i. The Source of income of the Federation will include receipts on account of membership fee, annual subscription, rent from property/assets, interest, consultation fees, donation, gifts, grants etc. The Federation can also raise funds through interest-fees short term loans from its members or from scheduled banks of interest, Loan from Scheduled Banks on interest will be taken only for purchase of creation of capital assets and not for meeting any recurring revenue expenditure under any circumstances.

ii. The Governing Body will prepare and approve and annual Budget of the Federation on the basis of the Federation on the Basis of its estimated income and the capital & revenue expenditure during the first quarter of the financial year and shall also place a copy there of before the General Body in the Annual General Meeting for information.

iii. The bank accounts of the Federation shall be jointly opened & operated by the signatures of any two i.e. President, General Secretary or Cashier.

iv. All assets and funds will belong to the Federation and vest in the Federation.

v. All receipts and payments of the Federation shall be made through Bank Instruments (i.e. DD/pay order/Cheques/Bank Transfers/ RTGS) including all receipts towards the Membership fee and the annual subscription from the members. However, the Governing Body may determine the limits of financial transaction which may be conducted in cash in certain other cases.

11) Accounts of the Federation:

i. The Treasurer of the Federation will be responsible for keeping and maintain proper books of accounts i.e. cash book, ledger etc. As required under the Income Tax Laws or any other authority including the Institute of Chartered Accounts of India, at its Registered Office with respect to all sums of money received and expended by the Federation and the assets and liabilities of the Federation.

ii. The books of the accounts of the Federation shall open to inspection during the business hours by the Registrar General, Registrar, District Registrar or any officer authorized by them and by any member of the Federation.

iii. The annual accounts of the Federation will be signed by any two authorized office-bearers of the Federation.

iv. The Governing Body will appoint a chartered accountant a member of the Governing Body or family member of any member of the Governing Body, for auditing the account and filing of Income tax Return of the Federation for each financial year, at such remuneration as may be determined by the Governing Body.

12) Common Seal:

The Federation will have a common seal which shall be in safe custody of the General Secretary/ Secretary and shall be affixed wherever it is required in accordance with the authorization of Governing Body.

13) Amalgamation of the Federation:

The Federation may amalgamate itself with any other Federation established with the identical aims and objectives or allow any other Federation amalgamate with itself by a special Resolution passed in this behalf in accordance with the provision contained in section 51 of the Act and rule 25 made there under.

14) Dissolution of the Federation:

i. The Federation may resolve to dissolve itself in accordance with the provisions contained in the Act and the rules there under in case it become difficult to carry on with the operations of the Federation or it become insolvent or for any other pressing and unavoidable reasons.

ii. In the event of Dissolution of the Federation no assets of any of the Federation shall devolve on or distributed among the member of the Federation.

iii. Its assets and properties shall be first used to liquidate and liabilities and the left over properties/assets, if any shall be considered for transfer to any other Federation established with identical aims and objectives or to the District Collector for use thereof in the General Public Interest.